

Education Services
Banding Criteria - General Allocation of Sessional Childcare Places
Admissions Guidance - Band 1

BAND ONE	COMMENTARY ON BANDING	EXAMPLES OF EVIDENCE	CHARACTERIS
<ul style="list-style-type: none"> Any child considered in need of protection Very young mothers Looked After Children 	<ul style="list-style-type: none"> Children recorded on the child protection register or where it is demonstrated that there is risk of being recorded on the child protection register. Evidence must be provided to demonstrate the need to prevent a child being taken into care (Note: Automatic admission to a city nursery) Children born to mothers under 16 years of age or in full-time education provided within a secondary school to allow the mother to return to education (Note: Generally places will only be offered to support the mother's attendance at full time education. Should there be a requirement for additional service there must be evidence to support this) Children in the care of the local authority Children under Statutory Supervision Orders Children in foster care 	<ul style="list-style-type: none"> Formal Agency Referral Care Plan Child Protection Plan Minute of Social Work Services Meeting Notification from secondary school of return to full time education. Formal Agency Referral Care Plan Child Protection Plan 	<p>All children considered in need of protection and children born to very young mothers are exempt from all charges.</p> <p>Charges MAY apply for Looked After Children accessing any extended hours in line with the changing policy. This will be subject to the child's identified need as well as the circumstances of the care.</p>
<p>NOTES:</p> <ul style="list-style-type: none"> The appropriate Principal Officer must be notified of any Band 1 child who cannot be accommodated within an establishment Those children admitted under Band 1 are guaranteed access to a nursery place e.g. five morning (a.m.) or afternoon (p.m.) sessions per week. Allocation of extended hours should be assessed in line with the extended hour's criteria. Demonstrable evidence must be available to support the allocation of any extended placement. Where appropriate, evidence of residency within Glasgow must be provided. An example of this would be Confirmation of Council Tax. 			

0409



Education Services
Bandings Criteria - General Allocation of Seasonal Childcare Places
Admissions Guidance - Band 2

BAND TWO		COMMENTARY ON BANDING		EXAMPLES OF EVIDENCE		CHANGES
0490	<ul style="list-style-type: none"> Deferred Entry to Primary School Children who have Additional Support Needs 	<ul style="list-style-type: none"> Child who is deferred for educational, emotional or social reasons referred by Head of Establishment and Educational Psychologist. This referral will be ratified by the Principal Officer Early Years. It is expected that a deferred entry should only be considered on a rare occasion and that children will transfer to school at an age appropriate time. Child who is referred via Pre-Scat (Note: All children who have complex additional support needs will be assessed at Pre-Scat who will make recommendations as to whether the child's needs may be met within an establishment or if additional support is required) Children with additional support needs who may: <ul style="list-style-type: none"> - Have existing additional support needs - Be children affected by parental/carer disability - Have had periods where access to early years establishments has been interrupted due to identified additional support needs (e.g. long periods of hospitalisation, children emanating from travelling families) 	Psychological Services Referral Pre-Scat Referral	Supporting documentation from the appropriate agency or professional.	Changes will apply in line with the changing policy for all Band 2 placements.	

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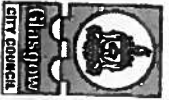
BAND TWO	COMMENTARY ON BANDING		EXAMPLES OF EVIDENCE	CHARGES
<ul style="list-style-type: none"> Children from families suffering acute stress, and where grave or specific concerns have been identified by an appropriate agency 	<ul style="list-style-type: none"> Child who is formally referred by Social Work Services or health service due to parent/carer who has additional support needs Child who is formally referred by Social Work Services or health service due to parent/carer who has an acute mental health condition Child who is formally referred by Social Work Services or health service due to parent/carer with alcohol or substance misuse Child who is formally referred by Social Work Services or health service due to significant domestic violence Referral from Psychologist (Note: Most children have their needs met within current staffing resources. Requests for additional support or transport must be supported by an assessment by Psychological Services) Children living in bed and breakfast, homeless refuge, transient or who have a pattern of homelessness 	<p>Formal Agency Referral Additional Support Plan Care Plan Child Protection Plan Adult Services Plan Drug Action Plan</p> <p>Psychological Services Referral</p> <p>Supporting documentation from the appropriate agency</p>	<p>Changes will apply in line with the charging policy for all Band 2 placements.</p>	
<p>NOTES:</p> <ul style="list-style-type: none"> All Formal referrals must be completed on Glasgow City Council Formal Agency Referral Form (Form 2) Allocation of Band 2 places should be assessed on both need and availability The Principal Officer must be notified of any Band 2 child who cannot be accommodated within an establishment Evidence of residency within Glasgow must be provided. An example of this would be Confirmation of Council Tax 				

04/08



Banding Criteria - General Allocation of Seasonal Childcare Places Admissions Guidance - Band 3

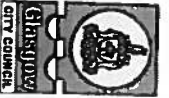
BAND THREE	COMMENTARY ON BANDING	WEIGHTING FACTORS (The following weighting system should be used to prioritise applications for places within this banding) FACTOR	WEIGHTING	EXAMPLES OF EVIDENCE	CHANGES
<ul style="list-style-type: none"> All Glasgow Children in their Pre-school or Ante Pre-school year who are eligible for funding 	<ul style="list-style-type: none"> All Glasgow children in their pre-school/ante pre-school year All Glasgow children who have had their entry to primary deferred as a result of parental/carer choice whose birthdays are in January and February 	<p>Children in their pre-school year</p> <p>Children in their ante pre-school year</p>	<p>4</p> <p>2</p>	<p>Child's Birth Certificate</p> <p>Child's Birth Certificate</p>	<p>Changes will apply in line with the changing policy for all Band 3 placements.</p>
<p>NOTES:</p> <ul style="list-style-type: none"> Additional weighting factors apply where an extended hours/full-time place has been requested. In such cases the extended weighting factors should be added to the Initial Band 3 weighting factors. Where more than one child has the same level of priority banding and weighting and there are insufficient places available to offer all at that level, Heads of Establishment should prioritise the allocation of places based on date of birth. Where one or more child has the same level of priority banding and weighting and date of birth, priority for placement should be based on date of submission of application. 					



Education Services

Bandings Criteria - General Allocation of Seasonal Childcare Places Admissions Guidance - Band 4

BAND FOUR	COMMENTARY ON BANDING		EXAMPLES OF EVIDENCE	CHANGES
<ul style="list-style-type: none"> Any child who lives within Glasgow City Council and has not been admitted under Bands 1-3 	<ul style="list-style-type: none"> All Glasgow children under three years old who have not been admitted under Bands 1 or 2 All Glasgow children who have been deferred through parental/carer choice and who are not eligible for funding. (Note: Where such children already have a nursery place they should continue in that placement on a five session per week basis 	<p>Evidence of residency within Glasgow must be provided. An example of this would be Confirmation of Council Tax</p>	<p>Changes will apply in line with the changing policy for all Band 4 placements.</p>	
<p>NOTES:</p> <ul style="list-style-type: none"> All provision for children under three is considered to be extended as they have NO entitlement to any free provision. The weighting factors for extended provision should be used when prioritising all applications for children under three who have not been admitted under Bands 1 or 2. The extended weighting criteria may also be used where new applications are received for children deferring entry as a matter of parental/carer choice. Where more than one child has the same level of priority banding and weighting and there are insufficient places available to offer all at that level, Heads of Establishment should prioritise the allocation of places based on date of birth. Where one or more child has the same level of priority banding and weighting and date of birth, priority for placement should be based on date of submission of application. 				



Education Services

Banding Criteria - General Allocation of Seasonal Childcare Places Admissions Guidance - Band 5

BAND FIVE	COMMENTARY ON BANDING	EXAMPLES OF EVIDENCE	CHARGES
<ul style="list-style-type: none"> Any child residing outwith Glasgow City Council 	<ul style="list-style-type: none"> Any child who resides outwith Glasgow City Council and whose parents/carers wish to enter into an agreement with the Council for a place would only be offered after the needs of the children living within the city had been met 	<p>All applications from non-resident children should be referred to the Principal Officer</p>	<p>Charges will apply in line with the charging policy for all Band 5 placements</p>

04/08



Bandings Criteria - General Allocation of Seasonal Childcare Places

Admissions Guidance - Weighting Criteria

Education Services

WEIGHTING CRITERIA	COMMENTARY ON WEIGHTING CRITERIA	WEIGHTING FACTORS <small>(The following weighting system should be used to prioritise applications for extended hours/full-time places, under 3's places where demand for places exceeds supply)</small>	WEIGHTING	EXAMPLES OF EVIDENCE	CHARGES
<ul style="list-style-type: none"> Children whose parents/carers are in education, training or employment 	<ul style="list-style-type: none"> Child whose parents/carers are in education, training or employment (These weighting factors are not cumulative) 	<ul style="list-style-type: none"> Parents/Carers in education, training or employment and who qualify for Childcare element of Working Tax Credit Other working families 	4 2	<ul style="list-style-type: none"> Tax Credit Confirmation Confirmation of Employment 	<p>Changes will apply in line with the charging guidance.</p>
<ul style="list-style-type: none"> Referrals from external professional agencies 	<ul style="list-style-type: none"> Formal referral from external professional agencies that have an ongoing involvement with the child/family, e.g. health visitor, doctor, Social Work Services. (Note: Referrals should only be accepted when provided on the appropriate referral form). 	<ul style="list-style-type: none"> Sole Supporter of Family (Single adult household) Support from Relevant agencies (Agency completing the Application Support form will be required to weight between 1-3) 	4 1-3	<ul style="list-style-type: none"> Evidence of Benefits Agency Support Form 	
<ul style="list-style-type: none"> Children who have English as an additional language 	<ul style="list-style-type: none"> Children who have English as an additional language and where the child's learning opportunities could be disadvantaged as a result. * In weighting this factor, consideration should be given to the residency status of the child and to the anticipated duration that he/she will be resident within Glasgow and whether he/she will be proceeding to primary school education within the UK 	<ul style="list-style-type: none"> Children with English as an additional language at age three* Children with English as an additional language at age three who have been identified as having additional support needs 	1 2	<ul style="list-style-type: none"> Birth Certificates Birth Certificates 	

WEIGHTING CRITERIA	COMMENTARY ON WEIGHTING CRITERIA	WEIGHTING FACTORS (The following weighting system should be used to prioritise applications for extended hours/full-time places; under 3's places; where demand for places exceeds supply) FACTORS	WEIGHTING	EXAMPLES OF EVIDENCE	CHARGES
	<ul style="list-style-type: none"> Family Stress (These weighting factors are cumulative) 	Family Stress (This list is not exhaustive): <ul style="list-style-type: none"> Bereavement Multiple Births Three or more children under five Carer responsibilities Chronic illness in the family Chronic mental health problems in the family Families in receipt of benefits Mental health issues in the family Overcrowding Relationship Breakdown 	1 (per Stress Factor)	Evidence from relevant agency of professional to confirm stress factors	Charges will apply in line with the charging guidance.
NOTES: <ul style="list-style-type: none"> Heads of Establishment must request evidence of circumstances to support weighting factors. Support from relevant agencies will only be accepted if made on the Application Support Form (Form 3). Evidence of residency within Glasgow must be provided. An example of this would be the Confirmation of Council Tax. 					

04/03