



Deferred Entry to Primary School Information for Parents / Carers

In Scotland, children normally start school in the year during which they have their 5th birthday. This means they will be between the ages of 4½ and 5½ depending on when their birthday falls.

Where a child does not start school at the expected August start date for their year group, it is called **deferred entry to primary school**.

Who can defer entry to Primary School ?

Children who have their 5th birthday between 1st March and the first day of term in August must start school and exceptions can only be made in extreme circumstances where it would be considered in the best educational interests of the child to defer. This would normally only apply to children with significant additional support needs.

ALL other children who have their 5th birthday on or after the first day of term in August up until the last day of February, are entitled to defer entry to school should their parents wish it and are guaranteed funding for a further year of 1140 hours of Early Learning & Childcare from August 2022. This is guaranteed because we receive funding from the Scottish Government for places for these children.

Children who have their 5th birthday between the first day of March and the start of term in August are NOT automatically entitled to have a deferred year funded by the Council. The Council receives no funding for children born between March and August and therefore, the Council must agree whether or not to fund the place.

The Council makes these decisions using a simple assessment process which takes account of the views of the parent / carer, the nursery and the supporting evidence around the child's learning and development needs and the progress they are making. Where the Council does not agree that there is significant educational benefit to a child deferring entry to school, the child must start school.

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Deferred Entry Application Process

August to February Birthdates

If your child's 5th birthday is between the first day of term in August the last day of February and you wish to defer their entry to school, you should discuss this with the head of your child's nursery. You do NOT need to complete a form or provide any evidence of educational need to defer.

The nursery will advise the Council's Customer Business Service (Early Years) of your request to defer your child and they will send a letter asking you to confirm your decision and confirm which primary school you hope your child will be attending in the future and whether you have already registered them at that school.

If you confirm that you do wish to defer entry and you have already registered for school, your child's name will be removed from the primary school list for that year and you should note, that should you change your mind at a later date, there may no longer be a place available for them at that school.

If you are not certain whether you wish to defer entry or not, you should not confirm until later in the year when you will be asked again for a definite decision.

March to August Birthdates

If your child has a birthdate between the beginning of March up until the first day of term in August and you feel that they would benefit from an additional year at nursery rather than starting school, then in the first instance you should discuss this with your child's nursery.

The nursery will help you to complete a Deferred Entry Funding Request form (see attached). All of the information you and the nursery provide will be used to support the decision-making process.

Where your child has significant additional support needs, as well as the Deferred Entry Funding Request Form, the head of the nursery should also complete and submit the Supporting Evidence Form (see attached). This helps us in planning how to best support your child's needs.

Applications to defer may be submitted at any point during the year, however, it is most helpful if they are submitted by 31st March. This is because the allocations process for August nursery places takes place during April and May and if the application has not been received, there may not be a space available in your child's nursery at a later date.

You should note that if your application to defer is successful and your child has an additional year in nursery, you MUST enrol your child for school through the normal process the following year. The Council will not automatically enrol your child for you following a deferred year.

ELC Registered Childminders

Should your child be accessing their ELC entitlement with a Registered Childminder and you wish to defer their entry to school, please ask your childminder to bring this to the attention of the Scottish Childminding Association Development Worker who supports the Council's ELC framework for childminders. The SCMA Development Worker will assist in taking forward your application.

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EARLY LEARNING & CHILDCARE SERVICES

**DEFERRED ENTRY FUNDING REQUEST
March to August Birthdates ONLY**

TO BE COMPLETED BY PARENT/CARER IN DISCUSSION WITH HEAD OF NURSERY

The completed application for Deferred School Entry Form should be returned by the nursery to the ELC Team in City Chambers East, 40 John St, Glasgow G1 1JL.

Name of Child	
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Name of Parent/Carer	
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Child's Date of Birth	
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Address	
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Name of Nursery	
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Name of Intended Primary School	
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Summary of Reasons for Deferral <i>Please continue on a separate sheet if needed and attach any relevant additional information</i>	
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Signature of Parent/Carer	
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Signature of Head of Nursery	
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Date	
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EARLY LEARNING & CHILDCARE SERVICES

SUPPORTING EVIDENCE CHECKLIST

March to August Birthdates ONLY

This checklist should be completed alongside the Deferred Entry Funding Request Form, where a child has significant additional support needs. Deferral is likely only to be agreed where a child has additional support need.

The completed checklist, along with any reports indicated below, should be submitted along with the Deferred Entry Funding Request Form to the ELC Team, City Chambers East, 40 John Street, Glasgow, G1 1JL.

Name of Child	
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Name of Parent/Carer	
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Child's Date of Birth	
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Address	
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Name of Nursery	
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Name of Intended Primary School	
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Supporting Evidence Submitted	
<i>Please submit any supporting evidence in the form of reports, assessments, medical letters, submissions from parents / carers, children's progress profiles etc.</i>	On track CFE <input type="checkbox"/>
	Boxhall Assessment (2 terms) <input type="checkbox"/>
	Assessment reports Linn and Duntarvie Assessment Centre <input type="checkbox"/>
<i>Please indicate on this checklist, what supporting evidence you are submitting.</i>	Other agency reports <input type="checkbox"/>
	Information from parents <input type="checkbox"/>
	Record of children's development And learning <input type="checkbox"/>
	Record of children's progress over time <input type="checkbox"/>
	Any other relevant information. <input type="checkbox"/>

Signature of Head of Nursery	
Date	

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