

# Sgoil Araich Bun Sgoil Ghàidhlig Ghlaschu

**Glasgow Gaelic Primary School Nursery Class  
2025-2026**

## **Leabhar-làimhe/Handbook**

Bun Sgoil Ghàidhlig Ghlaschu  
147 Sraid Berkeley  
Glaschu  
G3 7HP  
fòn: 0141 276 8500

Glasgow Gaelic Primary School  
147 Berkeley Street  
Glasgow  
G3 7HP  
Tel: 0141 276 8500

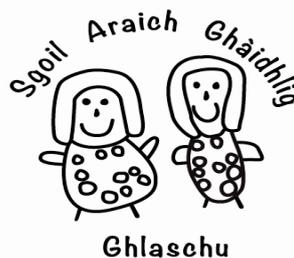
Post-dealan/e-mail: [gw14murraywilliam21@glow.ea.glasgow.sch.uk](mailto:gw14murraywilliam21@glow.ea.glasgow.sch.uk)

Làrach Lìn/Website:

<https://blogs.glowscotland.org.uk/gc/glasgowgaelicprimaryschool/>

**Care insecotrare Registration Number:**

CS2006123569



Dear Parents/Carers Fàilte/ Welcome

It is a great pleasure to welcome you to Sgoil-àraich Ghàidhlig Ghlaschu and our school community. We look forward to meeting you and your child and building relationships as they begin their learning journey with us.

We fully understand that this is a big step for your child and you and hope that as you leave them in our care you will be confident and relaxed knowing that they will have a wonderful time. This handbook aims to outline what you can expect for your child and can be used as a reference tool to hopefully answer any questions you may have.

We aim to provide a variety of engaging learning experiences, activities and opportunities that foster children's interest, develop their talents and support ongoing learning and progress while nurturing their individual needs and abilities. We use an immersive Gaelic environment to introduce and develop the Gaelic language and embrace the Curriculum for Excellence through a play-centred approach. As such, we create a language rich setting where children embrace and absorb the Gaelic language naturally and fluently.

You will find our staff are friendly and approachable. They will greet you at each drop off time and are happy to answer any questions you may have or listen to anything you wish to share with us. We hope to build close partnership with parents and families so that they feel fully involved. There will be many opportunities for you to join us throughout the year and share in your child's time here also.

We hope that your child will be very happy here and look forward to getting to know them and you better so that we can work together to ensure we continue the best possible start for your child's development and learning.

Yours sincerely,

William Murray Depute Headteacher

## **Ar Leirsinn! Our Vision**

Glasgow Gaelic Primary School and Nursery Class is a nurturing and thriving community centred in the Gaelic language and culture. All children attain and achieve their potential, are proud ambassadors of the Gaelic language and are empowered to actively and responsibly improve the world around them.

*S i coimhearsnachd àrach, fàs mhor a tha ann am Bun-sgoil agus Sgoil-Àraich Ghàidhlig Ghlaschu, far a bheil cànan agus cultar na Gàidhlig aig crìdhe gach cùis.*

*Bidh gach sgoilear a' soirbheachadh agus a' coileanadh an cuid comas. Tha na sgoilearan againn nan tosgairean moiteil don chànan Gàidhlig agus tha spionnadh annta diofar posataibh, gnìomhach a thoirt air an t-saoghal timcheall orra.*



## Ar Luachan|Our Values

Our values are very important to us. They represent the core beliefs that we share and guide our behaviour and relationships.

*Tha luachan air leth cudromach dhuinn leis gum bi iad a' riochdachadh na prìomh phrionnsabalan a tha againn agus a' stiùireadh mhodh agus ar dàimhean.*

- URRAM/RESPECT - *Tha moit agus misneachd againn annainn fhèin.* We have pride and confidence in ourselves. We are respectful of the Gaelic language and strive to promote it at all times. We show consideration for the feelings, views and rights of others. We value and celebrate our differences and appreciate our similarities. We are well-mannered. We respect nature and the environment.
- UALLACH/RESPONSIBILITY - *Bidh sinn a' dèanamh taghaidhean cùramach, freagarrach.* We make responsible choices. We do what is right, even when others are not looking. We are fair and consistent in our words and actions. We take responsibility in promoting and celebrating our Gaelic language. We identify and challenge inequality.
- COIBHNEAS/KINDNESS - *Tha sinn còir, càirdeach agus smaoinichail ris a h-uile duine.* We are kind, friendly and compassionate to everyone. We go out of our way to help others. We are grateful and do not take things for granted. We are aware of our own needs and show kindness towards ourselves and others.
- DÌCHEALL/DILIGENCE - *Tha sinn adhartail - bidh sinn ag obair cruaidh agus daonnan a' dèanamh ar dìcheall anns gach nì gus an soirbhich leinn.* We are aspirational, work hard and always try our best to achieve. We are resilient and do not give up when faced with challenges and setbacks. We look positively for solutions.

## Ar n-Amasan|Our Aims

*Tha cànan agus cultar na Gàidhlig aig cridhe ar n-amasan, gus dèanamh cinnteach gu bheil i air a snighe tro gach freumh.*

*At the forefront of all our aims is Gaelic language and culture to ensure it permeates all aspects.*

**Buileachadh agus Soirbheachas|Attainment and Achievement** - We aim to have the highest expectation of all children and staff and support excellent attainment and achievement for all.

**Ceannardas agus Sgioba-stiùiridh|Leadership and Management**- We aim to build high-quality leadership across the school community, encouraging reflection and improvement. We will aim to ensure we have a highly-trained staff team and nurture creativity and innovation.

**Slàinte agus Sunnd|Health and Wellbeing** - We aim to promote good health and well-being for everyone through our whole school nurturing approaches as well as individualised targeted interventions. Robust safeguarding is a priority for all.

**Teagasg agus Ionnsachadh|Learning and Teaching** - To deliver high-quality Gaelic-medium teaching and learning through a curriculum that supports the acquisition of skills for learning, life and work, including digital literacy.

**Teaghlaichean agus Coimhearsnachd|Families and Communities** - We aim to engage, collaborate and support parents and carers in their children's learning and school life, and build strong home-school partnerships. We also aim to work collaboratively with our school partners to enhance opportunities for our school community.

## Fiosrachadh na Sgoil Araich|Nursery Information

The Glasgow Gaelic Nursery Class is a non-denominational nursery which opened in August 2006 on the campus of the Glasgow Gaelic 3-18 establishment. The nursery has its own separate entrance from the school. Within the Nursery area there are two rooms, a reception area and an outdoor play area. Nursery education for 3-5 year olds is provided free of charge by the Government. We are part of the Hillhead Learning Community.

### Luchd Obrach|Staff

**Ceannard/ Headteacher** - Ms N. MacIntyre

**Iar Cheannard/Depute Headteacher** - Mr W. Murray

**Neach Stiùireadh an Sgioba/ Team Leader** - Christine Bradford

**Oifigearan Leasaiche na Cloinne/Gaelic Child Development Officers**

Annemarie MacKenzie

Laura Wark

Joanna Walker

Shona Campbell (maternity leave)

Janet Wilson (maternity leave)

**Rùnaire/Admin Assistant** - Louise Finlayson

**Dorsair/Facility Officer** - Steven Cameron

Alex Lindsay

### Uaireanan Fosglaidh|Hours of opening

Our nursery is open between the hours of 8.30am and 4pm and we operate term time of the year.

All family's circumstances are different and if you require to discuss the provision on offer please do so.

We can accommodate up to 32 children, aged 3 to 5 years per session, with a ratio of 1 adult to 8 children. This is dependent on the staffing available per year. At present (February 2026) we can accommodate 24 children a day.

Families can follow this weekly pattern:

4 full days 8.30am-4pm or 5 full days 9am - 3.00pm

Transitions are important in our lives, and we aim to build relationships with you and your child, so they feel safe and secure at points of transition. Routine can help to build stability therefore we ask that you aim to arrive on time for your child's session and collect them on time at the end of their session.

### **Làithean Saora 2025-2026 | School Holidays 2025-2026**

Details of holiday dates are available on the Glasgow City Council website:

<https://www.glasgow.gov.uk/article/4276/School-Term-Dates>

We are open throughout the school session with the exception of Bank holidays, Inservice and school term time holidays.

## **Clàrachadh/Enrolment**

All nursery places are allocated in line with the council's admission policy and the nursery staff will be happy to advise you how this policy operates when you apply for a place for your child. A leaflet detailing the council's policy is also available from all establishments. If you want a copy, please ask for one.

An admissions panel meet at regular intervals throughout the year to decide how nursery places will be allocated. The panel consists of W.Murray, Depute Head Teacher, Head teachers of Rowena Nursery School and Lyoncross Nursery School who also offer Gaelic medium early years education. Where applicable, a representative from divisional offices and representatives of other agencies involved in supporting children and their family's e.g. Social Work Department, Health Board may attend.

## **Register of Applicants**

All applications are logged on Glasgow City Council's Nursery Application Management System (NAMS) database and the information contained in the applications will be considered by the admissions panel to assist in the allocation of places. Parents can ask to see their application at any time.

If circumstances change which affect the application, you should speak to the Depute Head Teacher.

You can choose up to three nurseries, but the application must be submitted to your first-choice nursery.

If multiple applications are submitted, it is assumed that the most recent application reflects your preferred option, and any previous applications will be deleted from the system

## **Enrolment Procedures**

Places will be offered to parents as soon as a place becomes available after their child's third birthday. If your application is successful, you will be notified in writing and invited to visit the nursery, along with your child, to meet the staff and children and to complete enrolment documentation prior to the placement starting.

### **An Toiseach | Settling in policy**

Starting in a new nursery is a big event and we aim to make this a positive experience for families and children. We aim to arrange an introductory visit(s) for all children to come to nursery with a family member to meet their new friends, the staff and become familiar with the new setting. Parents and carers are very much involved in the 'settling-in- period.' This can vary considerably for different children. Initially parents/carers may wish to stay with their child for a short time, building up to a gradual separation. The transition from home to nursery is done in partnership with parents and is individualised to the needs of the child.

### **A' fagail/togail na Cloinne | Arrival and collection of children**

It is expected that a responsible adult (over 16 years) will bring a child to and from nursery. Children must be signed in on arrival at nursery and also signed out when picked up. Children should be escorted into a playroom at the start of the session and collected from a playroom at the end.

In the interests of safety, you must inform a member of staff if your child is to be collected by someone not known to us. If an unexpected situation arises and you have to make emergency arrangements, please telephone the nursery to advise who is collecting. You will also be asked to provide a password which you

give to both us and the person collecting your child. This avoids difficult situations, as we will not allow a child to leave with anyone who is not known to the staff.

Please inform a staff member if you wish to collect your child earlier than the finishing time of the session.

We ask that parents/carers ensure they are on time to collect their child at the end of each session.

### **Frithealadh! Attendance**

Learning a second language is not easy. The more exposure a child has to Gaelic the quicker the language acquisition. Therefore, attendance on a regular basis is crucial. Please telephone if your child is unable to attend for any reason.

### **Fiosrachadh ann an Èiginn! Emergency Contacts**

Parents whose children are in the nursery are asked to provide the establishment with the names, addresses and telephone numbers of two contact persons for use in case of an emergency.

PLEASE NOTE - WE MUST HAVE A RELIABLE CONTACT NUMBER AT ALL TIMES. IT IS VITAL THAT YOU INFORM US OF ANY CHANGES IN CONTACT NUMBERS.

### **Bochdainn! Illness**

Parents must inform nursery staff if your child has mumps, measles, chicken pox etc. and keep your child at home until the infection has passed.

If your child has sickness and diarrhoea they should not return to the nursery until symptoms have been clear for a full 48 hours.

### Ìocshlainte|Medication

If your child needs medication during his/her time at nursery you should discuss his/her requirements with the Depute Head. Prescribed drugs will be given at the discretion of the nursery, and you are required to fill in a form which authorises nursery staff to administer the drugs to your child. The Team Leader will give you the necessary form to complete. You should note that we can only administer prescribed medication.

If your child suffers from asthma, you must tell the head of the nursery if there are any activities or specific circumstances which are likely to bring on an attack. If your child suffers from epileptic attacks, you must tell the Depute Head what emergency treatment to give.

If your child has any known allergies, it is vital that you inform the nursery staff of the details along with the appropriate medical advice immediately.

### Mu dh' fhàsas do phàisde bochd|If your child becomes ill

The establishment would welcome a telephone call if your child is not able to attend nursery on a particular day. If your child becomes ill at nursery, you will be contacted by telephone immediately. Please ensure that the nursery has an up-to-date contact number.

### Tubaistean beaga|Minor accidents

If your child has a little accident, a bump or fall you will be informed when you collect your child. If we are concerned in any way you will be informed immediately. The nursery keeps an accident record and an incident record which you will be requested to countersign in the event of either taking place.

### Na bi a' smocadh! No Smoking

Smoking is not permitted within the nursery building and grounds. This is a Glasgow City Council policy.

### Airgead! Nursery Fund

Each nursery year we ask parents/career if they can contribute to this fund per term. The nursery fund contribution allows us to purchase additional day -to-day resources to enhance the experiences and opportunities for our children attending the nursery, which we cannot access from the Council budget.

The contribution of **£10 per term** to the nursery fund enables us to meet these expenses without engaging in constant fund-raising activities and ensures that everyone is paying the same realistic amount per term.

### Biadh! Food

All children in nursery are provided with snack in the morning & afternoon, & all 1,140 eligible children receive lunch. Menus for lunches are available in the reception area.

The dining experience in Sgoil-àraich is a calm & enjoyable experience. We aim to provide a social experience in our nursery whilst the children serve (some) of their own food, clear away their dishes, taste new foods, & enjoy their snack & lunch.

We work with our colleagues in CFM (formally Cordia) to ensure all food safety & hygiene regulations are adhered to & ensure the voices of the children stay front of centre of any changes & improvements we make.

Please note that no food can be brought from home.

## Aodach Freagarrach/Èideadh | Suitable clothing / Uniform

Please ensure your child has a spare change of clothing which can be kept in a bag on their peg in case of any accidents:

- underwear
- t-shirt/top
- Spare socks.

Please keep your child's bag on the appropriate pegs at the reception area. The nursery has a bank of clothes which can be used in an emergency. Please return these to the nursery washed in order that they are available for other children in required.

Parents have the option of purchasing a nursery polo shirt/sweater but this is not compulsory.

Please also make sure that your child has suitable clothing in case outdoor play or a trip is planned. We use the outdoor area on a daily basis so all weather conditions must be considered. Children do not need to change shoes when attending nursery.

## Coin | Dogs

Dogs are not allowed on school premises. They should not be left unattended or tied to the school railings. A barking dog left tied to the railings can be intimidating for small children.

## Sgrùdadh | Inspections

As an Early Learning and Childcare provider, we are registered under the Care Inspectorate. Our service is inspected against a range of Health & Care standards, and during these inspections the views of children, parents and staff are sought.

### Sàbhailteas aig an doras! *Door Safety*

The doors at the entrance to the Nursery are on security entry. In order to enter the building, you must press the buzzer and wait for a member of staff to let you in. Please be vigilant and make sure that no other children enter or exit the building with you.

### Cothroman na Fèinne agus Cur Sòisealta! *Equal Opportunities and Social Inclusion*

Our nursery is committed to Glasgow City Council's aims of the promotion of social justice and equal opportunity for all their establishments.

**Every child is important and will be accepted and integrated as they are!**

The Education Authority requires every school to produce its own Race Equality Policy to comply with the Race Relations (Amendment) Act 2000.

### Riatanas Barrachd Taic! *Additional Support Needs*

We pride ourselves in 'Getting it right for every child (GIRFEC)' and being part of a multi-agency approach to ensure children are Safe, Healthy, Achieving, Nurtured, Active, Respected and Responsible and Included. Children are at the heart of our nursery and we will identify and plan for each child's individual learning requirements. We will provide additional support for children with needs in order to allow them to make the best possible progress.

If you have any concerns about your child, please do not hesitate in approaching a member of the nursery staff.

Staff are always willing to help and will be very supportive.

With your consent the nursery staff team will be able to access various agencies to help deal with specific concerns, e.g. Speech and Language Therapist, Education Psychologist, Health Visitor.

Once a support system has been established to help your child meet their needs, we can arrange meetings to discuss progress and keep parents regularly informed and work together to meet the needs of your child.

The nursery will aim to provide an atmosphere of encouragement, acceptance and respect for achievements in which all children can thrive and an appreciation of individual needs within a climate of warmth and support to encourage self-confidence and build self-esteem.

**Sàbhailteachd Chloinne|Poileasaidh Dìon Chloinne**  
**Child Safety|Child Protection Statement**

All Glasgow City Council Establishments have a duty of care and welfare to the children attending. All adults promote children's health and safety and ensure, as far as possible, that all children are protected from abuse, neglect and exploitation. Children cannot be expected to take full responsibility for keeping themselves safe. Professional staff must work together in co-operation with families and carers to enable children to grow up in a warm, stimulating and safe environment.

Education staff are required to assist in the protection of children by:

- Creating and maintaining a positive and caring ethos
- Developing health and personal safety programmes
- Being observant of children's needs, views and concerns
- Reporting and recording concerns about the welfare or safety of children
- Monitoring and supporting children in co-operation with relevant professionals, parents and carers

Education staff cannot keep secret any allegations or concerns about child abuse, even if a child or adult requests this. Information or concerns that a child has been harmed or is at risk of harm must be passed on in order to protect the child. Staff will treat the matter sensitively and information will only be passed to those who need to know in order to protect and support the child.

If parents or others have concerns for any child, they can speak to the Head Teacher. They can also contact social work services and/or the police.

When a member of staff, a child or another individual provides information and the Head Teacher considers that there is a possibility that a child has been harmed or is at risk of harm, the Head Teacher is required to immediately contact the Social Work department to discuss the circumstances and agree the immediate action to be taken. School staff are then required to co-operate with any subsequent enquiries or support plans. Every education establishment or service has copies of *Glasgow City Council Child Protection Procedures and Guidance*. These are available for reference from the Head Teacher.

If you have a concern about a child, please do not keep it to yourself. You may wish to alert us or pass the information to Ms N MacIntyre Headteacher Glasgow Gaelic Primary School 0141 276 8500.



## Curraicealum an Sgoil Araich | Nursery Curriculum



### UNCRC Artaigil | Article 31

Leisure, play and cultures 'Every child has the right to relax, play and take part in a wide range of cultural and artistic activities.'

Learners in Gaelic Medium Education (GME) are best described as not learning the language but learning **through** the language of Scottish Gaelic (pronounced Gah-lick).

Prospective parents may have heard reports before of GME pupils 'soaking up the language like a sponge' once in the playroom. This is in fact a myth; learners require repeated thorough and explicit exposure to Gaelic in order to build up their understanding and begin to use the language themselves.

GME nurseries & schools follow the Scottish Curriculum for Excellence with **all** subjects taught through the medium of Gaelic in the following stages:

- **P1-3 is a Total Immersion Stage**, whereby Gaelic is the only language of teaching and learning in the classroom

### **Key messages for the Gaelic total medium immersion stages**

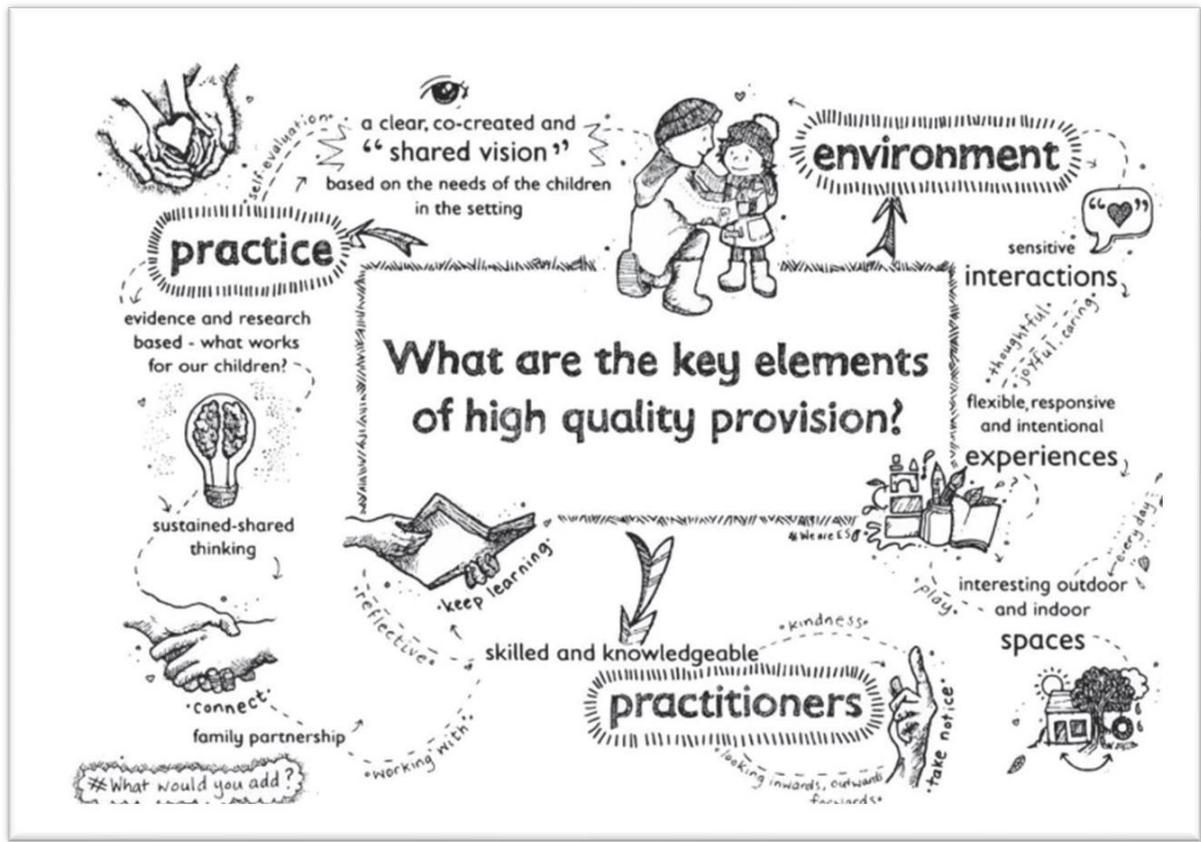
Take a child centred approach.

The basis of learning during the total immersion stages, as reflected in Realising the Ambition, states that interactions with children in Gaelic are a key driver.

Use intentional and reflective interactions, experiences and spaces. "Interactions in Gaelic are a key driver in planning progression in the curriculum for GME" Realising the Ambition

...learning will firstly have a very strong focus on listening and talking in Gaelic through a play-based curriculum, which is widely evidenced to be the most appropriate approach for the development of young children's early learning.

*Education Scotland -Advice on Gaelic Education Gaelic Medium Education: total immersion*



'Realising the Ambition, Being Me' Education Scotland (2020) p.87

**We aim to:-**

- value all children as they learn through play.
- encourage the children to develop independence and access the resources in all areas of the nursery.
- help the children become confident, young enthusiastic learners who have a high level of self-esteem too.
- work alongside children in their play and model and facilitate their learning.

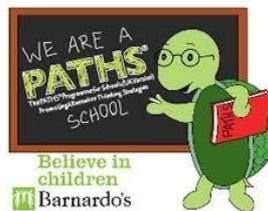
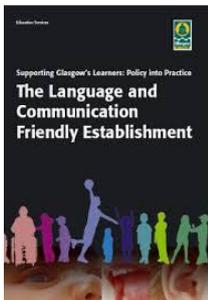
**We will help children learn through: -**

- providing praise and consistent support and encouragement.
- undertaking valuable consultations with the children to help extend their learning.
- encouraging them to develop social skills and establish good friendships in the nursery.

- providing a wide variety of learning opportunities through which they can extend their imaginations as well as gaining responsibility for their own learning.

**Assessment involves: -**

- Informing the children of what they are learning and how to check for success.
- Encouraging the children to take responsibility for their own learning.
- Staff continually assess the children's progress and uses these assessments to inform future planning.
- Staff sharing information with parents regularly informally regarding children's progress.
- Meetings being arranged with parents throughout the year.
- Using the children's ideas and learning and taking this forward.



*An t-ionnsachadh og,  
an t-ionnsachadh boidheach!*

The Curriculum for Excellence begins in the nursery.

The Early level is the starting point.

The values and principles are based on enabling all our children to become:

Successful Learners

Effective Contributors

Confident Individuals

Responsible Citizens

The guidance is structured under eight curriculum areas:

- Gàidhlig and Literacy
- Mathematics
- Expressive Arts
- Health and Wellbeing
- Religious and Moral Education
- Sciences
- Social studies
- Technologies

Enrolling in GME is an opportunity to step into Gaelic language, culture and community. Think of enrolling as a commitment not only for your child but for your family as whole - **you** know your child best, think about whether this is best learning environment for **your** child.

## **Ag obair comhla ri Pàrantan agus An Coimhearsnachd** **Working with Parents and The Wider Community**

We aim to:-

- work collaboratively with parents
- value parents as the child's prime educator
- develop positive relationships with parents and keep them regularly informed.
- support parents to learn Gaelic
- facilitate parents' skills and talents in the nursery

During the first term we organise an information evening for parents/carers. This gives an opportunity to find out more about our nursery and how parents and carers can support their child at home. Parents will have the opportunity to take part in our Stay and Play sessions.

The school has a well- established Parent Council and parents from the nursery class, primary and secondary sectors are all encouraged to be actively involved. Information on meetings will be given out during the session and minutes are displayed in the foyer at the main entrance of the school.

## **Ceangailean leis a'Bhunsgoil/Links with the Primary School**

We have regular liaisons and visits to the school which we are part of. Informal visits to the school office and primary area will allow the children to become familiar with the school setting. The children also attend weekly assemblies with the P1-3 stages and whole school assemblies.

We have established a transition programme with the primary school with a variety of events to help the pre-school children become familiar with the primary school setting.

## Ìomraidhean & Gearainnean Suggestions and Complaints

We are always working to provide the best Gaelic nursery education for your child. If you have any suggestions to make about the service, we provide please contact any of the nursery staff and/or William Murray (Depute Head Teacher).

If you have a complaint about the service, you should contact the Depute Head Teacher or the Head Teacher who will aim to deal with your complaint as soon as possible.

If you feel your complaint has not been dealt with satisfactorily, please contact Glasgow City Council's Customer Liaison unit who will:

- Take a totally neutral stance in fully investigating your complaint.
- Acknowledge of your complaint within five working days.
- Give a full written response within a further 10 working days, unless another timescale has been agreed.

Customer Liaison Unit [education@glasgow.gov.uk](mailto:education@glasgow.gov.uk)

Or contact

Education Services  
Glasgow City Council  
City Chambers East  
40 John Street  
Glasgow  
4230  
G1 1 JL

E-mail [enquiries@careinspectorate.com](mailto:enquiries@careinspectorate.com)

Tel: 0141 287 5384

Care Inspectorate  
4th Floor  
1 Smithhill Street  
Paisley PA1 1EB  
Phone: 0141 843

You have the right to contact any of the above in the first instance.

### **Useful addresses**

You may wish to be aware of the following names, addresses and telephone numbers:

John McGhee Interim Executive Director of Education

Phone: 0141-287 5758

Heather Douglas, Principal Officer, Early Years

Phone: 0141-287 4493

Email: [heather.douglas@education.glasgow.gov.uk](mailto:heather.douglas@education.glasgow.gov.uk)

Early Years Team (Charging)

Phone: 0141-276 2323 Option 1 Option 1

Email: [CBSEarlyYears@ced.glasgow.gov.uk](mailto:CBSEarlyYears@ced.glasgow.gov.uk)

Please note:

Although the information in this handbook is correct at the time of processing, there could be changes affecting any of the matters within it, whether before or during the child's placement. You will be informed of any changes to important information.

(Updated February 2026)

OFFICIAL